

NAME OF COMMITTEE – PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

OUTSTANDING BUSINESS STATEMENT (OBS)

Please note that this statement sets out outstanding decisions of this committee along with an update and estimated completion date. Actions which are overdue are shaded for ease of reference. Where an update reflects that an action is complete then the Committee's agreement will be sought to its removal from the OBS.

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
338.	18 June 2020 PNCA/046/20/GL Agenda Item 10	Proposed Lease of Sub-Station Kirkintilloch Road, Lenzie	Conclude the necessary legal documentation associated with the proposed lease in due course.	No substantive response has been received from Scottish Power following numerous emails from Legal Services. The Estates Team has followed this up with Scottish Power directly again as at 11 th October 2023. SPEN have advised that they will revert back in early course and apologised for the delay.	Chief Solicitor & Monitoring Officer	December 2020	TBC - subject to response from Scottish Power.

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339.	18 June 2020 PNCA/048/20/GL Agenda Item 11	Proposed Lease of Lenzie Public Hall, Lenzie	Conclude the new lease agreement in favour of the proposed Tenant in due course.	Heads of Terms are agreed and instructions received. Drafts have been progressed as far as possible and the transaction is on hold pending completion of proposed refurbishment works.	Chief Solicitor & Monitoring Officer	December 2020	TBC once refurbishment works completed
371.	20 August 2020 PNCA/011/20/GL Agenda Item 14	Proposed Disposal of Land at Kelvin View, Torrance	Conclude the necessary legal documentation in due course.	The transaction will be progressed following conclusion of the actions detailed at 372 below.	Chief Solicitor & Monitoring Officer	December 2021	TBC following conclusion of actions detailed at 372.
372.	20 August 2020 PNCA/011/20/GL Agenda Item 14	Proposed Disposal of Land at Kelvin View, Torrance	Officers to negotiate and enter into any servitudes, wayleaves or other similar agreements required.	Further discussions have been held with the Proposed Purchaser. The Council will contract with the Proposed Purchaser as per the previously agreed HoT's and Committee approval. Legal Services currently reviewing the draft offer which	Executive Officer – Assets & Estates/Chief Solicitor & Monitoring Officer	April 2021	December 2023

				has been received from the Purchaser's solicitor.			
373.	20 August 2020 PNCA/011/20/GL Agenda Item 14	Proposed Disposal of Land at Kelvin View, Torrance	Officers to report back to Council or Committee as a matter of course in the event that the price varied by more than 10%.	Will be progressed in line with action 372 above.	Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	February 2021	TBC
374.	20 August 2020 PNCA/011/20/GL Agenda Item 14	Proposed Disposal of Land at Kelvin View, Torrance	Officers to incorporate reference to the sale of the land being subject to planning permission for 100% affordable housing in to the Heads of Terms of the commercial contract for the disposal of the land.	Will be progressed in-line with action 372 above.	Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	January 2021	TBC
467.	27 May 2021 PNCA/034/21/JW Item 7	Preparation of New Greenspace Strategy (2022 – 2027)	Following initial public engagement stage, draft Greenspace Strategy to be prepared and reported to PNCA Committee in early 2022.	Draft Greenspace Strategy will be reported to a future meeting of the Committee taking cognisance of emerging regulations from the Scottish Government and	Executive Officer – Land Planning & Development	Spring 2022	Spring 2024

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				complementary Council workstreams.			
498.	30 September 2021 PNCA/071/21/GL Item 15	Proposed Lease of Twechar Outdoor Pursuit Training and Education Centre, Twechar	Officers to enter into a lease of the subjects with the Proposed Tenant.	Officers have advised both the successful and unsuccessful bidders of the outcome of the recent marketing exercise. The lease agreement will be progressed once the Heads of Terms are agreed.	Executive Officer – Assets & Facilities	February 2022	TBC – date to be confirmed once Heads of Terms finalised
499.	30 September 2021 PNCA/071/21/GL Item 15	Proposed Lease of Twechar Outdoor Pursuit Training and Education Centre, Twechar	Officers to negotiate and agree detailed heads of terms for the lease of the subjects for a term not exceeding 25 years at a peppercorn rental.	Officers are engaging with the successful bidder with a view to finalising Heads of Terms. Negotiations are ongoing.	Executive Officer – Assets & Facilities	September 2023	December 2023
506.	11 November 2021 PNCA/098/21/DG Item 12	Regeneration & Town Centres Projects Update	Report to be submitted to a future meeting of PNCA with regard to ongoing work at Twechar Outdoor Centre.	A report was considered at the meeting of Council in September 2023. COMPLETED	Executive Officer – Land Planning & Development	September 2023	September 2023
522.	7 June 2022 EPB/016/22/FS Item 17	Cashless Payment – Amendments to	Officers to undertake the required statutory	The Proposed amendment order was promoted and	Chief Solicitor & Monitoring Officer	December 2022	January 2024

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		Off Street Parking Order	processes to progress the amendment to the Order.	no objections to the proposal have been received. A report will be submitted to the PNCA Committee on 25 January 2024.			
535.	11 August 2022 PNCA/064/22/DG Item 10	Catherine Street Car Park, Kirkintilloch – Amendment of Traffic Regulation Order	To undertake the required statutory process to progress and promote the necessary Traffic Regulation Order required prior to amendment of the waiting and loading restrictions.	Discussions with the Service on going in order to finalise instructions for the Order. Further information is being collated by the Transport Team as regards the current use of available parking spaces, which is necessary prior to the promotion of the Order	Chief Solicitor & Monitoring Officer	December 2023.	January 2024 subject to final instructions.
551.	10 November 22 PNCA/102/22/SG Item 10	Milngavie Town Centre and Surrounding Streets. Amendments and Additions to Existing Waiting and Loading Restrictions - Update Report	Promote the Traffic Regulation Order including the use of Residents Parking Permits within the waiting and loading restrictions.	Objections to the proposal have been received. These are being reviewed and officers will engage with the objectors. In the event that any objections are maintained, a Traffic Management	Chief Solicitor & Monitoring Officer	November 2023	January 2024

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				Appeal Board will be scheduled.			
558.	26 January 2023 PNCA/006/23/PC Item 10	Waste Services: Mavis Valley Booking System/Kerbside Recycling	Provide Members with a Technical Note detailing the number of bookings where there had been a non-attendance.	Technical Note issued on 20 October providing performance for this site cover the period April through to September 2023. COMPLETED	Executive Officer – Neighbourhood Services	June 2023	October 2023
562.	26 January 2023 PNCA/008/23/CM Item 12	Canniesburn Toll Roundabout, Bearsden. Proposed Shared Surface	Promote the proposed Traffic Regulation Order (TRO) for the shared surface.	Separate Report on the Agenda COMPLETED	Chief Solicitor & Monitoring Officer	November 2023	November 2023
569.	26 January 2023 EPB/002/23/FS Item 18	Union Street, Kirkintilloch – Designated Disable Parking Places and Waiting and Loading Restrictions Amendments	Implement the provisions of the Order.	This work will be completed as part of the wider redevelopment of Regent Gardens. Construction has now commenced.	Executive Officer – Land Planning Development	June 2023	January 2024
574.	26 January 2023 EPB/004/23/FS Item 20	A81 Milngavie Road, Bearsden and Main Street, Milngavie – No Waiting and No Loading at Any Time Restrictions Amendment	Implement the provisions of the Order.	Public consultation has now ended and officers are collating responses.	Executive Officer – Land Planning & Development	June 2023	January 2024

575.	26 January 2023 EPB/008/23/FS Item 21	Market Road and Chryston Road, Kirkintilloch – Three Flat Top Speed Tables	Install the flat top speed tables.	With the approval of the associated Traffic Regulation Order (TRO), the Council Traffic Officer (TO) and Roads Development Officer (RDO) will liaise with the Housing Developer who will take forward the installation of the traffic calming measures as part of the development.	Executive Officer – Roads & Environment	April 2024	April 2024
578	23 March 2023 PNCA/35/23/IB Agenda Item 9	Residential Conversions and Extensions Update	Examine introducing an inspection regime for properties that remained void longer than anticipated.	Housing and Property Maintenance will meet to discuss long term voids and need to inspect every 6 months, beyond initial inspection. Meeting took place and PM will visit over the months of October to March beyond initial inspection period. Housing will monitor this and	Executive Officer - Housing	August 2023	September 2023

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				raise any issues April to September.			
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581	25 May 2023 PNCA/047/23/IH Agenda Item 4	Traffic Free Schools Pilot Project – Experimental Traffic Regulation Order	Officers to undertake pilot project.	Work is ongoing and updates to Elected Members have been provided via Technical Note.	Executive Officer – Land Planning Development	November 2023	November 2023
582	25 May 2023 PNCA/047/23/IH Agenda Item 4	Traffic Free Schools Pilot Project – Experimental Traffic Regulation Order	Prepare the necessary Experimental Traffic Regulation Order.	Further consultations on the proposal are being carried out by the Traffic and Transport Service. The Order will be prepared once these are complete.	Chief Solicitor & Monitoring Officer	Tbc upon final instructions	Tbc upon final instructions
583	25 May 2023 PNCA/048/23/DG Agenda Item 5	Union Street, Kirkintilloch, Proposed Raised Tables	Introduce raised tables.	Considered by the TMAB. Will now be progressed on site as part of the wider works.	Executive Officer – Land Planning Development	January 2024	January 2024
584	25 May 2023 PNCA/048/23/DG Agenda Item 5	Union Street, Kirkintilloch, Proposed Raised Tables	Prepare the necessary Order and undertake statutory process to progress the proposal for the raised tables.	A separate Report is on the Agenda. COMPLETED	Chief Solicitor & Monitoring Officer	November 2023	November 2023
588.	24 August 2023 PNCA/080/23/AD Agenda Item 3	Outstanding Business Statement	Traffic Free Schools Pilot Project – Interim	Once the go live date has been confirmed a date	Executive Officer – Land Planning Development	TBC	TBC

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			Report to be provided.	can be provided for an interim report to be provided.			
589	24 August 2023 PNCA/088/FS Agenda Item 6	Canniesburn Toll Roundabout and Switchback Road, Bearsden – Amendments to 30mph and 40mph Speed Limits	To make the Order	Order has been made and will become effective on 4 December 2023 COMPLETED	Chief Solicitor & Monitoring Officer	December 2023	December 2023
590	24 August 2023 PNCA/088/FS Agenda Item 6	Canniesburn Toll Roundabout and Switchback Road, Bearsden – Amendments to 30mph and 40mph Speed Limits	To implement the provisions of the Order	Work will be completed as part of the wider works on the Toll.	Executive Officer – Land, Planning & Development	Spring 2024	Spring 2024
591	24 August 2023 PNCA/089/23/FS Agenda Item 7	Canniesburn Toll Roundabout, Bearsden – Raised Table	To install a raised table on access road to retail units at Canniesburn Toll Roundabout, Bearsden.	Work will be completed as part of the wider works on the Toll.	Executive Officer – Land, Planning & Development	Spring 2024	Spring 2024
592	24 August 2023 PNCA/087/23/FS Agenda Item 8	Canniesburn Toll Roundabout, Bearsden, Waiting and Loading Restrictions	To make the Order.	Order has been made and will become effective on 4 December 2023 COMPLETED	Chief Solicitor & Monitoring Officer	December 2023	December 2023

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593	24 August 2023 PNCA/087/23/FS Agenda Item 8	Canniesburn Toll Roundabout, Bearsden, Waiting and Loading Restrictions	To implement the provisions of the Order.	Work will be completed as part of the wider works on the Toll.	Executive Officer – Land, Planning & Development	Spring 2024	Spring 2024
594	24 August 2023 PNCA/076/23/FS Agenda Item 9	Designation and Removal of Disabled Persons' Parking Places	To make the Order.	Order to be promoted week commencing 20 November 2023 with an effective date of 8 January 2024.	Chief Solicitor & Monitoring Officer	January 2024	January 2024
595	24 August 2023 PNCA/076/23/FS Agenda Item 9	Designation and Removal of Disabled Persons' Parking Places	To implement the provisions of the Order.	Upon completion of the order, the Service will instruct works to remove disabled bays that are obsolete and install new disabled bays including lines and signs.	Executive Officer – Roads & Neighbourhood Services	April 2024	April 2024
595	24 August 2023 PNCA/084/23/CL Agenda Item 10	Environmental Health Food Service Plan 2023 - 24	Adopt the Plan.	The Plan has been adopted and is currently being delivered by the Environmental Health Team. COMPLETED	Executive Officer – Place & Community Planning	September 2023	September 2023
596	24 August 2023 PNCA/079/23/SF Agenda Item 12	Menteith Avenue and Springfield Road, Bishopbriggs	Progress the proposal to install traffic calming measures on	Objections to the proposal were received. These are being reviewed	Chief Solicitor & Monitoring Officer	January 2024	January 2024

		Proposed Traffic Calming Measures	Menteith Avenue and Springfield Road, Bishopbriggs.	and officers will engage with the objectors. In the event that any objections are maintained, a Traffic Management Appeal Board will be scheduled.			
597	24 August 2023 PNCA/085/23/CL Agenda Item 13	Environmental Health – Health & Safety Service Plan 2023-24	Adopt the Health and Safety Service Plan 2023 – 24.	The Plan has been adopted and is currently being delivered by the Environmental Health Team. COMPLETED	Executive Officer – Place & Community Planning	September 2023	September 2023
598	24 August 2023 PNCA/086/23/CL Agenda Item 14	Decriminalised Parking Enforcement – Increase in Tariff Level of Penalty Charge Notices	To undertake work in conjunction with the Council’s back-office partners for Decriminalised Parking Enforcement to implement the increase by a target date of January of 2024.	Customer requirements have been submitted to the back office partner and the service is now waiting for confirmation on implementation dates	Executive Officer – Place & Community Planning	January 2024	March 2024
599	24 August 2023 PNCA/74/23/DG Agenda Item 15	Kirkintilloch Business Improvement District	To agree any required subsequent changes to the proposal	None required to date	Executive Officer – Land Planning & Development	November 2023	November 2023

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			documentation with the BID.				
600	24 August 2023 PNCA/74/23/DG Agenda Item 15	Kirkintilloch Business Improvement District	Council to provide £200,000 voluntary contribution.	Will be provided subject to a successful ballot	Executive Officer – Land Planning & Development	November 2023	November 2023
601	24 August 2023 PNCA/74/23/DG Agenda Item 15	Kirkintilloch Business Improvement District	To utilise existing budgets and funding to provide financial support	Will be provided subject to a successful ballot	Executive Officer – Land Planning & Development	November 2023	November 2023
602	24 August 2023 PNCA/74/23/DG Agenda Item 15	Kirkintilloch Business Improvement District	to negotiate and agree with the Kirkintilloch BID the required Operating Agreement (should the ballot have a positive outcome)	An agreement will be put in place in the event of a successful ballot	Chief Solicitor & Monitoring Officer	January 2024	January 2024
603	24 August 2023 PNCA/74/23/DG Agenda Item 15	Kirkintilloch Business Improvement District	Provide outcome of the ballot to Elected Members via a Technical Note.	Technical Note will be issued when outcome is received.	Executive Officer – Land Planning & Development	November 2023	November 2023
604	24 August 2023 PNCA/001/23/GL Agenda Item 17	Proposed Extension to Current Moratorium in Relation to Garden Ground Sales	To submit a Report to a meeting of PNCA or Council prior to expiry of the extension.	A further Report will be submitted prior to the expiry of the most recent extension to January 2026. This will be picked up as part of business as usual, allowing this entry to be removed from the OBS	Executive Officer – Assets & Facilities	December 2025	December 2025

				COMPLETED			
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EXCLUSION OF THE PUBLIC

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
71.	3 May 2018 PNCA/051/18/GM Item 20	Acquisition of Land at Loch Lea, Cleddans	To acquire the land on behalf of the Council.	Missives are currently being negotiated and the draft offer is close to being in agreed form. Title report has now been received from external solicitors and a plan has been prepared mapping the titles for the site. Once plan has been reviewed and confirmation of title has been assured, updated instructions will be sought.	Chief Solicitor & Monitoring Officer	March 2020	TBC once Title diligence complete
586.	25 May 2023 PNCA/051/23/IB Item 8	Nithsdale Crescent, Bearsden	Officers to conclude a bespoke Shared Equity Agreement within the variations to the Shared Equity Policy.	Negotiations ongoing with third parties with a view to concluding matters in early course. Details of the shared equity arrangements to be finalised, which will allow the shared equity agreements to be prepared.	Chief Solicitor & Monitoring Officer/ Executive Officer – Assets & Facilities	September 2023	November 2023
587.	25 May 2023 PNCA/051/23/IB Item 8	Nithsdale Crescent, Bearsden	Officers to progress with Option One as preferred development strategy.	Officers progressing Option 1 and updates will be provided under the detailed decisions, therefore this action is recommended for removal. COMPLETED	Executive Officer – Assets & Facilities	May 2023	May 2023

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588	25 May 2023 PNCA/051/23/IB Item 8	Nithsdale Crescent, Bearsden	Officers to seek agreement on a purchase value with the private property owners.	Agreement reached with both private owners on value and instructions issued to Legal Services to conclude both acquisitions, however this is dependent upon item 586 above.	Executive Officer – Assets & Facilities	September 2023	November 2023
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